

1                                   **APPROVED APRIL 26, 2000**

2  
3                                   **Library of California Board Meeting Minutes**

4                                   **Hyatt Regency Hotel**  
5                                   **711 So. Hope Street**  
6                                   **Los Angeles, California 90017**

7                                   **February 17-18, 2000**

8                   **CALL TO ORDER, INTRODUCTIONS**

9                   Board President James R. Dawe convened the meeting on February 17, 2000 at 1:00 p.m.,  
10 welcomed Board members, staff, and audience to the Hyatt Regency Los Angeles Hotel. A  
11 quorum was present, including the following:

12                  President James R. Dawe, Vice President Victoria F. Fong, John Kallenberg, Patricia T.  
13 Otstott, Mary I. Purucker, Mike Spence, Susan Steinhauser and Sally Tuttle.

14                  Absent were Maurice A. Calderon, Nolan Frizzelle, Ed E. Harris, Joanne Kennedy and Kim  
15 Wang. Absent from the February 18, 2000 session was Mike Spence.

16                   **ADOPTION OF THE AGENDA**

17                   *It was moved, seconded (Fong/Kallenberg) and carried unanimously that the Board*  
18                   *adopt the agenda as modified.*

19  
20                   **APPROVAL OF MINUTES**

21  
22                   *It was moved, seconded (Kallenberg/Fong) and carried unanimously to approve the*  
23                   *draft minutes of the November 11-12, 1999 Library of California Board Meeting as*  
24                   *revised.*

25  
26                   **BOARD PRESIDENT'S REPORT**

27                  President Dawe reported as follows:

- 28                  ▪ He is participating as an individual on the Proposition 14 campaign and is working with Ann  
29 Cousineau, Margaret Todd and others on the committee.
- 30                  ▪ He received a number of letters regarding the full funding of the Library of California and the  
31 realignment of some of the Regional Planning Groups, which will be discussed as agenda items.
- 32                  He responded to inquiries from individuals interested in serving on the Board; staff provided

1 Board Members with a letter of current contacts and advised members to direct their questions  
2 accordingly. Dawe further advised that a Board Member retains his/her seat on the Board, even if  
3 the term has expired, until someone has been appointed to take the Board Member's place or until  
4 the Member resigns.

5 In conclusion, Dawe stated that the LSTA funded public service announcements prepared in the  
6 San Diego area are a very effective campaign for the library, and that each announcement ends  
7 with, "The library, check it out."

#### 8 **CHIEF EXECUTIVE OFFICER'S REPORT**

9 Dr. Kevin Starr, State Librarian of California, reported as follows:

- 10 ■ The California State Library's budget, including Library of California requests, is progressing  
11 reasonably.
- 12 ■ The Stanford-California State Library Institute published a brochure for a weeklong program  
13 in August 2000 for developing librarianship in the 21<sup>st</sup> century.
- 14 ■ He expressed hope for a favorable article on the construction bond issue after a meeting with  
15 Margaret Todd and the Los Angeles Times; the San Francisco Chronicle had run a favorable  
16 article.
- 17 ■ The Center for the Book was successfully launched at UCLA with Dr. Billington, Librarian  
18 of Congress on January 21, 2000, and later that evening was a successful opening night of the  
19 "*Rich, Rare & Curious* Treasures of the State Library" collection exhibited at the Crocker Art  
20 Museum. Dr. Billington successfully implemented the model of the American Memory Project at  
21 the Library of Congress and raised \$63 million.
- 22 ■ The Wells Fargo Foundation granted \$75,000 to the California State Library to purchase a  
23 100-year run of bound copies of the San Francisco Chronicle.
- 24 ■ The renovation and expansion of the library at San Francisco State University is planned to  
25 include the Sutro Library.

1 Starr concluded his report stating that he continues his speechmaking tour to inform the  
2 public about the Library of California. Starr then introduced Catherine Lewis, Management  
3 Analyst, who will be assisting Robert Daseler with the State Library newsletter.

#### 4 **PUBLIC AFFAIRS REPORT**

5 Robert Daseler, Public Affairs Officer, reported on the following activities and projects of the  
6 Public Affairs Office:

7 ■ The most recent publicity was for the appointment of Diana Paque, Director of the Library of  
8 California, and other articles in the American Libraries and Library Journal, as well as articles  
9 published in the San Diego Tribune and the Sacramento Bee.

10 ■ Other publicity projects include the Shoah Foundation, the relocation of the Center for the  
11 Book, the University of California Fellowships and the Letters About Literature program for the  
12 California Center for the Book.

13 ■ With the assistance of Catherine Lewis, publication planning for two new California State  
14 Library (CSL) publications has been submitted to the CSL Administrative Council. Daseler and  
15 Lewis are working with the California Research Bureau to determine the type of publications; Starr  
16 will report the results at the April Board Meeting. Lewis will contact directors of public, academic,  
17 special and school libraries within the next 3-4 weeks and report the results of that information at the  
18 April meeting.

19 Vice President Victoria Fong asked about any projects with the Simon Wiesenthal Center.  
20 Starr stated that 438 Holocaust survivors interviewed (by the Shoah Foundation) are from  
21 California; he expressed the genealogical importance of this archive, which will be available on  
22 the web, and added that the University of Southern California is willing to be the fiscal agent for  
23 the project.

24 Mark Parker, Assistant Bureau Chief, Library Development Services, added that the Shoah  
25 Foundation, a Steven Spielberg project, is a three-way collaboration between the University of

1 Southern California, the Shoah Foundation and the Simon Wiesenthal Center Museum of  
2 Tolerance.

### 3 **PRESENTATION ON SCHOOL LIBRARIES**

4 Paque introduced Marilyn Robertson, the current President of the California School Library  
5 Association (CSLA) and Librarian at the Los Angeles County Unified School District, for a  
6 presentation on Library of California issues relating to school libraries. Paque acknowledged the  
7 presence of John McGinnis and Barbara Jeffus, long time supporters of school libraries and  
8 valuable resources to the Library of California as participants, and stated that the Library of  
9 California looks forward to working with staff in school libraries.

10 Robertson expressed appreciation to Paque for her support of school libraries and  
11 congratulated her on her appointment as the Director of the Library of California and stated that  
12 CSLA is very pleased to be working with Paque.

13 On behalf of CSLA, Robertson then presented a commendation to Barbara Will. Dawe added  
14 that this was a well-deserved honor for Will.

15 Robertson distributed a three-page handout, "Support Your Local School Library," CSLA  
16 "Mission and Goals of the School Library Media Program," and CSLA's "Position Statement:  
17 The Library of California Eligibility Requirements for Participating Libraries." In her  
18 presentation, Robertson discussed the purpose of the library media center, its mission, goals, and  
19 literacy standards for student learning and the multifaceted roles of the Library Media Teacher  
20 (LMT). She expressed the importance of having quality school library programs, the role of  
21 adequate and trained Library Media Teachers in providing and supporting these programs, and  
22 the benefits of the school library participation in the Library of California. She addressed the  
23 staffing issue for school libraries, and the Library of California related eligibility requirements for  
24 participating libraries. Robertson stated that CSLA supports the eligibility standards that call for  
25 at least one staff member to have a Masters in Library Science or a Library Media Teacher

1     Credential. CSLA is working very hard to make LMTs a reality in every school and is working  
2     on legislation this year to make that happen.

3             Kallenberg commented on the importance of CSLA to communicate its position with the  
4     planning groups on membership criteria and the appropriate mechanisms for participation by  
5     school libraries. Paque commented on eligibility requirements and guidance needed from the  
6     Board. Discussion followed on school library media teachers, credentialing and emergency hires  
7     and the Library of California Board's responsibility.

8             McGinnis stated that the law requires a Library Media Credential in order to work in a school  
9     library, that it is the Board's responsibility to ensure that the law is enforced as written, that the  
10    responsibility cannot simply be abrogated to the Regional Library Networks.

11            Dawe stated that each Regional Library Network presents their plan to the Board, and the  
12    Board certifies that it is consistent with the law. However, it would make the Board's job easier  
13    if the message is distributed correctly at the beginning so that it is understood.

14            Since eligibility determinations are to be made by the Regional Library Networks, Spence  
15    expressed concern about Regional Library Networks membership policies for libraries with  
16    qualified staff but not with the specific professional certification required in the law.

17            Jim Kirks, North State, Cascade Pacific Libraries, commented on the need for flexibility to  
18    contract with a qualified person that would not be in the school every day, due to the lack of  
19    economic resources available to hire credentialed media teachers in rural and less economically  
20    rich regions. Robertson stated that negotiations for Library Media Teachers are in progress.

21            Barbara Jeffus, Department of Education (DOE) School Library Consultant, spoke about the  
22    dedication and commitment of all librarians to provide services for everyone. Jeffus stated her  
23    belief that it is not the Library of California's role to do what librarians and school libraries  
24    should be doing in the schools. She reported on funding support for school libraries in the  
25    January budget and emphasized the efforts of school libraries and the paths they are taking to

1 develop their own programs in order to be full participating partners with the Library of  
2 California.

### 3 **LEGISLATION**

4 Barbara Will, Networking Coordinator, gave the following report on State and Federal  
5 Legislative issues.

#### 6 **State Legislation:**

7 ■ SB 3 will go on the March 7<sup>th</sup> ballot as Proposition 14 for \$350 million, the California  
8 Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of  
9 2000.

10 ■ The Governor vetoed SB 927, which would have provided \$1.2 million to microfilm  
11 endangered California newspapers, but placed an augmentation of \$300,000 for that purpose in  
12 his proposed budget for FY 2000/01.

13 ■ The Governor vetoed SB 571, a \$375,000 increase in the Families For Literacy (FFL)  
14 program, but placed an augmentation of \$508,000 for that purpose in his proposed budget for FY  
15 2000/01.

16 Will reported projections of a bill for UCITA, a model contract for software vendors, which  
17 could restrict “fair use.” UCITA was proposed by the National Conference of Commissioners on  
18 Uniform State Laws, but states must adopt it individually; it is not yet introduced in California,  
19 and the California Library Association has instructed its lobbyists to oppose UCITA.

#### 20 **Federal Legislation:**

21 ■ E-rate, affordable telecommunications services for California libraries, as provided through  
22 the Telecommunications Act of 1996, is entering its third year. Some \$4.72 billion has been  
23 requested. The Act is capped, however, at \$2.25 billion each year.

24 ■ The Library Services and Technology Act (LSTA) funding approved by Congress is at  
25 \$166.8 million. The President reduced the overall budget to \$165.8 million. The President’s  
26 proposed budget for FY 2001 is \$173 million.

1 The American Library Association will be introducing a thank you day for libraries, on April  
2 11<sup>th</sup>, to share information with our local legislators. Liz Gibson, Library Development Services  
3 Bureau Chief, stated that as one of the bureau functions, an information item is being sent out.  
4 Dawe asked that local Board Members be made aware of such information.

5 Steinhauser commented on problems with H.R. 354, in that it is overly broad, does not  
6 protect “fair use,” and that the American Library Association supports the more focussed H.R.  
7 1858. Spence commented on protection of databases, pirating, selling for their own use and  
8 suggested that the Board may want to look at the protection of databases as related to library  
9 resource sharing. Will welcomed advice from the Board. Steinhauser stated that Will could  
10 report back with follow-up at the next meeting.

11 Dawe asked for questions from the Board and then adjourned for a 15-minute break.

## 12 **LIBRARY OF CALIFORNIA**

13 Gibson reported briefly on the Budget Change Proposal (BCP), stating that no additional  
14 money was included for the Library of California from the Governor for 2000/01. Gibson  
15 continued her report on BCPs for the State Library, and stated that there are no current issues on  
16 Transaction Based Reimbursements from the Legislative Analyst’s Office. Dawe called on  
17 Paque for the operations report.

## 18 **Operations**

19 Paque updated the Board on Library of California information documents provided in the  
20 packet, including the power point document about the Library of California that she presented at a  
21 recent meeting with the Sierra Valley Planning Region. Fong then continued with the following  
22 motions related to the Board’s Program Priorities established in the February 16, 2000 Planning  
23 Session. Fong reported that Board members present at the Planning Session had made  
24 recommendations for priorities that needed to be adopted by the Board. As this action was not  
25 noticed in the publicly posted Board agenda, the Bagley-Keene Act would require a suspension of  
26 the agenda should the Board wish to take action at this meeting.

1 **SUSPEND THE AGENDA TO TAKE EMERGENCY ACTION**

2 *It was moved, seconded (Fong/Purucker) and carried unanimously that the Library of*  
3 *California Board suspend the agenda to take emergency action related to the Board's*  
4 *Program Priorities for FY 1999/2000.*  
5

6 Discussion followed on suspending the agenda and priority decisions for the Library of  
7 California. Staff was asked to check with legal counsel to determine if the Board action satisfied  
8 the intent of Bagley Keene. Fong then gave an overview of the February 16, 2000 Planning  
9 Session and read the motion on Library of California Program Priorities for 1999/2000 and  
10 2000/2001.

11 Spence recommended not adopting the 2000/2001 portion of the Library of California  
12 Program Priorities until the April meeting, stating that the 2000/2001 priorities clearly would not  
13 be an emergency. Staff agreed that a decision on 2000/2001 priorities in April would be  
14 sufficient. Dawe called for a motion on the 1999/2000 Library of California Program Priorities.

15 **LIBRARY OF CALIFORNIA PROGRAM PRIORITIES**

16 *It was moved, seconded (Fong/Kallenberg) and carried unanimously that the Library*  
17 *of California Board adopt the following Program Priorities which the Board identified*  
18 *as part of their Planning Session on February 16, 2000:*  
19

20 *For FY 1999/2000 (not in priority order):*

- 21 ▪ *Infrastructure for regional network development including operational funding*
- 22 ▪ *Implement online databases in all regions aimed at the general public and youth*
- 23 ▪ *Board decides the telecommunications model at the regional level and implements*  
24 *the selected model*
- 25 ▪ *Begin the direct loan pilot*

26 Steinhauser recommended adopting both 1999/2000 and 2000/2001 program priorities.  
27 Board members and staff discussed ramifications, if any, of not adopting the Library of California  
28 Program Priorities 2000/2001 until the April 2000 meeting.

29 Fong moved, Purucker seconded to adopt the 2000/2001 Program Priorities. Dawe ruled the  
30 motion out of order, as it was not an emergency under Bagley-Keene. Following Board  
31 discussion, Dawe asked for a motion to overrule the chair if discussion were to continue. Fong



1 moved to overrule the chair; Purucker seconded. Steinhauser and Spence supported the chair.  
2 Fong withdrew her motion to overrule the chair.

3 Kallenberg clarified the 1999-2000 Library of California Program Priorities in developing  
4 Regional Library Networks. Fong stated that if a Planning Session were scheduled for the June  
5 meeting, then the dates would need to be changed in order to have Marilyn Snider facilitate.  
6 Dawe asked staff to survey Board Members on which week in June would be preferred by the  
7 majority. Kallenberg suggested staff consider other facilitators; Gibson did not recommend  
8 having a new facilitator try to follow-up with Snider's work. Dawe stated that a survey of Board  
9 members would be sufficient.

#### 10 **Library of California Operations continued**

11 Paque reviewed the timeline, the team activities calendar, gave an update on regions and  
12 referred the Board to other documents in the packet. Paque reviewed the budget, which President  
13 Dawe requested be considered later in the meeting as the Board addressed requests for budget  
14 allocations.

#### 15 **Regulations for the Library of California Act**

16 Barbara Will, Networking Coordinator, reported on the process of the final regulations and  
17 the revised version of the Proposed Regulations.

18 *It was moved by the Legislation Committee (Steinhauser) and carried unanimously*  
19 *that the Library of California Board direct its Chief Executive Officer to notice*  
20 *changes in the proposed regulations (Text of Modified Regulations, as revised by the*  
21 *Board on February 17, 2000 which adds a substitute page for page 27 of Exhibit C).*  
22 *The Board requests that the notice include a cover letter summarizing the changes*  
23 *and indicating that they do not inhibit the authority of Regional Library Networks to*  
24 *develop protocols. If no comments are received during that period, the Board further*  
25 *directs the Chief Executive Officer to submit these proposed regulations to the Office*  
26 *of Administrative Law. The Board further instructs its Chief Executive Officer to*  
27 *make any necessary changes without regulatory effect in the proposed regulations as*  
28 *defined in Title 1, California Code of Regulations Section 100, Subsections (a) 1, (a)*  
29 *4, and (a) 5; and to provide additional information or clarification or corrections if*  
30 *necessary in the Rulemaking File. (See Attachment A)*  
31

1    **Access Services: Interlibrary and Direct Loan programs**

2       Fong reported on the committee meeting and called on Tom Andersen, CLSA Program  
3   Coordinator, to discuss the program. Andersen reviewed the recommendations for a multitype  
4   direct loan pilot program. Andersen proposed that the reimbursement formula in the pilot be the  
5   same as that for CLSA Direct Loan reimbursement until a direct loan funding formula is  
6   established for the Library of California and included in regulations. Funding for the pilot would  
7   come from two sources. CLSA funds would pay for reimbursement to public libraries for direct  
8   loans to the clientele of other public libraries. Library of California funds would be used to pay  
9   for reimbursement to public libraries for direct loans to the clientele of nonpublic libraries and to  
10   nonpublic libraries for the direct loans to clientele of all types of libraries.

11       Andersen recommended that the pilot be limited to one planning region, and that participating  
12   libraries meet the interim eligibility requirements established by the Board. He stated reasons for  
13   recommending Planning Region II, which now includes former Planning Region VIII, to conduct  
14   the pilot; he reviewed the process used to determine the \$1,085,000 for interlibrary loan  
15   reimbursements, including other cost considerations for Region II.

16   **Multitype Pilot Loan Programs**

17       *It was moved by the Access Services Committee (Fong) and carried unanimously that*  
18       *the Library of California Board direct its Chief Executive Officer to allocate Library*  
19       *of California funds not to exceed \$1,085,000 to implement a year-long Direct Loan*  
20       *Pilot Program commencing in April 2000.*

21  
22       Discussion followed on protocols to evaluate the program. Gail McPartland, Region II,  
23   stated that Region II is interested in helping to create the protocols and the practice for this  
24   program, and that it looks forward to working with Andersen on the project. Kallenberg stated  
25   that the motion is consistent with priorities adopted earlier.

26       Andersen continued his report on the current status of the Interlibrary Loan (ILL) pilot  
27   program and will report to the Board in April with a final recommendation for the remaining  
28   three months, which will end in June 2000. He will also contact libraries that have shown interest

1 in the ILL pilot by submitting documentation of interim eligibility but have not reported any  
2 statistics to the State Library for reimbursement.

3 Fong introduced the next item for discussion, the Himmel & Wilson Report on interlibrary  
4 loan and direct loan. Andersen stated that having just received the report, he prepared a summary  
5 of options and recommendations stated in the report, but a recommendation would be considered  
6 at the Board's April or June meeting. There is consideration to convene a group of people from  
7 the field to examine the report and consider the recommendations made in the report. Fong stated  
8 committee recommendations are to come before the Board in April.

#### 9 **Access Services: CLSA Transaction Based Reimbursements (TBR) Program**

10 Fong called on Sandy Habbestad, CLSA Program Analyst, for an update on the CLSA  
11 Interlibrary and Direct Loans Programs. Habbestad reported that the projected totals for the  
12 1999/2000 fiscal year were revised based on the 1st and 2nd quarter claims. ILL transactions are  
13 now projected at \$1.3 million, which is a 6% increase from the previous year's total, and net  
14 imbalance direct loans are projected at over \$10.5 million, a slight decrease from the previous  
15 year. Staff continues to withhold 20% from each payment throughout the fiscal year. If current  
16 projections hold true, a final payment at the Department of Finance approved rate will be made to  
17 libraries at approximately 95% of the total reimbursement cost of services.

18 Habbestad stated that the packet contained a history of program activity since the enactment of  
19 CLSA. She further updated the Board on the Governor's budget augmentation for CLSA loan  
20 programs for 2000/2001, and stated that the amount proposed for the increase in transactions is  
21 \$477,000 and \$1.325 million is for the increase in handling costs.

#### 22 **Access Services: Young Adult Services**

23 Fong called on Bessie Condos Tichauer, Children and Youth Services Consultant, for a  
24 presentation on status of the Young Adult Services Program.

25 Tichauer reported on networking with staff of the Assembly Select Committee on Adolescence.  
26 She attended the final assembly committee hearing in December in Long Beach and acknowledged

1 the efforts of Mary Purucker who provided testimony at that hearing. Also acknowledged were  
2 Victoria Fong, Joanne Kennedy, Mary Purucker, Susan Steinhauser and members of the library  
3 community, who provided written testimony to the Assembly Select Committee, as well as James  
4 Dawe, who attended the Assembly Select Committee meeting in San Diego in the fall. A report  
5 from the Assembly Select Committee on Adolescence, that would include a summary of findings  
6 and recommendations, is pending, and copies will be forwarded to Board Members and the library  
7 community.

8 Tichauer was told that legislation has been drafted (a spot bill) focusing on Young Adult  
9 Services. There has been active interest on the part of three legislators in the spot bill. No  
10 decision has been made on who would author the bill; she continues to provide information to  
11 legislators and their staff on Young Adult Services.

#### 12 **Access Services: CLSA State Reference Centers Program**

13 Fong gave a brief program summary stating that Will reported to the committee on the First  
14 Source Project and presented funding options for the Board's consideration in order to continue  
15 this service. Fong stated that the committee directed Will on two of the options provided in the  
16 packet. The committee also discussed that First Source is not the only component of the  
17 Statewide Reference Centers Program.

18 Will added that she welcomes suggestions or questions requiring further detail from those not  
19 at the committee meeting. Will advised reviewing the options in the packet and stated that she  
20 would appreciate any suggestions. Kallenberg recommended reviewing the relationships between  
21 the Statewide Database Program and First Source, to broaden the investigation. First Source  
22 grant funding ends on September 30, 2000. Will added that Dr. Starr would consider an  
23 application to continue First Source one more year with matching funds from the systems, which  
24 is dependent on the competitiveness of the grant program and availability of LSTA funds. Due to  
25 the affects on System budgets, Will stated that consideration to continue First Source would have  
26 to be presented at the April meeting.

## **CALIFORNIA LIBRARY LITERACY SERVICE AND FAMILIES FOR LITERACY**

Dawe called on Dr. Carole Talan, Literacy Program Coordinator, for a report.

### **California Library Literacy Service (CLLS) Update**

Sally Tuttle, Acting Chair of the Literacy Committee, reported that the adult literacy component of the California Literacy Campaign is currently preparing to enter its 17<sup>th</sup> year of service to the underserved populations of functionally illiterate adults in California. She reviewed the funding history represented in the agenda packet. In order to plan for the 2000/2001 fiscal year and beyond, all public libraries that have never received CLLS funds are asked to provide information concerning their current or future interest in applying for CLLS funding. Of the 60 libraries that have never received CLLS funding, 44 responded to the questionnaire. Fourteen libraries stated that they would be interested in attending an information forum on applying for literacy funds.

To address the information needs of libraries interested in applying for CLLS funding in 2000/2001, two forums will be held, one in the south on February 29, 2000, and one in the north on March 7, 2000.

Tuttle reported on the California Literacy Campaign's Convocation in May 1999 to celebrate the past, examine the present, and plan strategically for the future. An extensive summary and evaluation resulted, and a copy of the report was sent to every public library director in the state and each CLC Literacy Coordinator. The report can also be found online at <http://www.literacynet.org/clc>.

### **Families For Literacy (FFL) Update**

Tuttle reported as follows:

- The FFL component of the California Literacy Campaign is currently preparing to enter its 13<sup>th</sup> year of service to underserved populations of functionally illiterate adults and their families that includes children under 5 years of age.
- The Starbucks Foundation donated \$7,500, which was divided among seven FFL programs and stated that the Starbucks Foundation final report was included in the packet.

1       ▪ Children and Families State Commission grants: the California State Library was  
2 awarded \$3.2 million in Proposition 10 (state tobacco tax) funds to support its Families For  
3 Literacy (FFL) Programs. \$1.1 million was granted to augment FFL budgets of existing  
4 programs and create 10-15 new programs. The criteria for assessing FFL applications are  
5 included in the agenda packet. \$2.1 million was awarded by the Commission to purchase and  
6 operate for one year approximately 12 mobile units or LLABS (Library Literacy And Book  
7 Services) to provide FFL type services to hard to reach families with children 5 years of age and  
8 younger in rural and inter-city areas.

9       ▪ On the progress on the Evaluation of California Literacy Campaign, which will include  
10 needs assessment and strategic planning for CLC. Proposals from seven consulting firms are due  
11 at the California State Library by February 23, 2000. A second phase of the evaluation is planned  
12 for 2001, and recommendations for program changes will be sought.

13 Tuttle presented the first of two literacy motions before the Board.

14 *It was moved, seconded (Tuttle/Purucker) and carried unanimously that the Library*  
15 *of California Board authorize its Chief Executive Officer to allocate, as soon as the*  
16 *state budget makes them available, the 2000/2001 California Library Literacy Service*  
17 *Act funds to local programs in accordance with the provisions of Section 18733.2 of*  
18 *the Education Code of California.*

19  
20 Tuttle presented the second literacy motion before the Board. Discussion followed on the  
21 sites that are funded, library jurisdictions, and the parent or primary care giver's level of literacy.

22 *It was moved, seconded (Tuttle/Purucker) and carried unanimously that the Library*  
23 *of California Board authorize its Chief Executive Officer to allocate, as soon as the*  
24 *state budget makes them available, the 2000/2001 California Library Services Act*  
25 *Families for Literacy funds in accordance with the provisions of Education Code*  
26 *Section 18735 to local participants based upon the criteria set forth in the Families for*  
27 *Literacy application materials and prior performance in the Program, where*  
28 *applicable.*

29  
30 Talan added that First Lady Sharon Davis will be participating in the Families For Literacy  
31 Proposition 10 Commission media event and will read to children in a Los Angeles County  
32 Branch Library in early March. Steinhauser praised the program. Tuttle commended Talan on her  
33 extensive travel to make these accomplishments, and Dr. Starr praised Dr. Talan for her work.

1 Dawe thanked Tuttle and directed the meeting to CLSA.

## 2 **CLSA Consolidations and Affiliations**

3 Kallenberg stated that the committee received a report from Andersen in the agenda packet  
4 and presented the following motion.

5 *It was moved by the CLSA Transition Committee (Kallenberg) and carried*  
6 *unanimously that the Library of California Board approve the affiliation of the Los*  
7 *Gatos Public Library with the Silicon Valley Library System effective July 1, 2000,*  
8 *and waive the September 30, 1999 filing date for 2000/2001 affiliations.*  
9

10 Gail McPartland, Planning Region II, stated that member libraries of the Silicon Valley  
11 Library System welcome Los Gatos back into the System. Fong welcomed Larkspur back into  
12 the System. Annette Milliron, North Bay Cooperative Library System, stated that Larkspur values  
13 resource sharing and being involved in a hierarchy of reference assistance, and welcomed  
14 Larkspur back into the North Bay System. Kallenberg presented the following motion.

15 *It was moved by the CLSA Transition Committee (Kallenberg) and carried*  
16 *unanimously that the Library of California Board approve the affiliation of the*  
17 *Larkspur Public Library with the North Bay Cooperative Library System effective*  
18 *July 1, 2000, and waive the September 30, 1999 filing date for 2000/2001 affiliations.*  
19

20 Kallenberg stated that the committee discussed how this affiliation would change the balance  
21 of programmatic funding to the Systems. Staff will report at the April meeting statistics on the  
22 number of libraries not affiliated.

23 Dawe thanked Andersen and directed the meeting back to Support Services.

## 24 **LIBRARY OF CALIFORNIA**

### 25 **Support Services**

26 Kallenberg stated the committee did not have a quorum, and that the motions coming from  
27 the committee will need a second from the Board. Kallenberg called on Parker for summary  
28 comments on his report.

### 29 **Telecommunications Infrastructure**

30 Parker reported that 46 libraries have been granted awards under the Z39.50 program, the  
31 server software grant program that creates the ability to access a variety of library catalogs

1 throughout the state, which is a building block in providing electronic services for library patrons  
2 throughout the state. The primary focus of the program is on access to library materials. In order  
3 to strengthen the grant award program, Parker stated the documentation has been revised to make  
4 it clearer for the participants and to guarantee that those who apply will successfully complete the  
5 project and be able to effectively manage the software. To that end, applicants are asked to  
6 submit a vendor quotation when they apply for the Z39.50 server software grant to assure  
7 successful completion. In addition, the current program recommends a minimum collection size  
8 of 2500 titles, with a caveat that a library with a smaller, yet significant collection could still  
9 apply and provide a justification. Z39.50 grants were reissued about a month ago. No new  
10 applications have been received to date, and Parker suggested that libraries would apply when  
11 they're ready, since there is no deadline on this cycle.

12       Given the program priorities the Board established and adopted, Parker suggested that the  
13 additional options and projects listed in the report for Board consideration be withdrawn.

14       Parker reported receipt of the Linked Systems Update Study by Joan Frye Williams, and that  
15 a CAL-ZIG LSTA grant has been initiated to develop expertise of the libraries participating in the  
16 project and libraries throughout the state who are trying to put Z39.50 resources up for public  
17 consumption. There is a website and an email listserv in place, and training sessions are  
18 scheduled in northern and southern California in an allied program.

19       In an attempt to develop an inventory of California library automation resources, Parker  
20 reported receipt of an inventory compiled by the Gates Library Initiative that looks at public  
21 library resources, and if possible, the Library of California will build upon that inventory with the  
22 help of a consultant. Parker stressed the importance of determining the current status of the  
23 state's library automation, how prepared it is to move ahead with Z39.50, and what the potential  
24 is in the next one to two years to have access to the majority of library collections that could be  
25 accessible.



1 Parker reported on the visit to the Gates Library Initiative offices in Seattle and discussed the  
2 two components of the program: the statewide initiative for libraries jurisdictional service  
3 populations of less than 300,000 and the national targeted program for libraries with service  
4 populations of more than 300,000. Parker stated that the original estimate was about \$11 million  
5 in total grants awarded in the state; also 41 computer labs were awarded to libraries as part of the  
6 Gates program, and the InfoPeople Project is sending letters to 10 of those libraries awarding  
7 them expansion of those labs, doubling the size to 20, a significant asset to the entire library  
8 community in California.

9 Parker reported the upgraded services of the rural telecommunications program: almost all of  
10 the several hundred Gates library sites were able to acquire services at the level needed for the  
11 project, including dial up access for the smallest libraries and direct connects to the Internet for  
12 the larger libraries.

13 Kallenberg stated that in line with the adopted Board priorities, staff will report at the April  
14 meeting recommendations to discuss and consider a model adoption and begin the  
15 implementation process. Parker stated that the Regional Gateway Z39.50 Server Deployment is  
16 the most likely candidate to fit within the priorities of the Board. Kallenberg added that the  
17 patron authentication is one of the items the Board would be considering in the fiscal year  
18 2000/2001 priorities.

19 Milliron expressed the interest from middle schools, high schools and from a college to apply  
20 for Z39.50 grants, and that it would take longer than originally thought.

21 Steinhauser asked if the number of grants awarded could be listed in the report. Parker said he  
22 would provide the numbers and amounts at the April meeting.

23 Fong stated that two branches in Marin County received computer lab grants, and the Gates  
24 Foundation has also provided training.

25 **CLSA Statewide Communications and Delivery Program**

1 Kallenberg stated there is no additional information to present other than the report provided.  
2 Having no questions from the Board or public, Dawe directed the meeting to the next agenda item.

### 3 **Statewide Information Databases**

4 Kallenberg stated receipt of staff reports on the current status and called on Ira Bray,  
5 Electronic Resources Consultant, for a summary of committee discussions. Bray stated that the  
6 RAND Program now includes over 400 registrants/jurisdictions representing over 1600  
7 participating libraries and the Library of California is working on a licensing agreement with  
8 RAND for next year. Statewide resources for statewide licensing is the priority, and it gives the  
9 Library of California experience running a statewide licensing program.

### 10 **Library of California Periodicals/Serials Database**

11 Bray stated that the Library of California Periodicals/Serials Database is a collaborative  
12 project with the California Digital Library (CDL), and that CDL is looking at some changes in  
13 how the MELVYL Union Catalog and other databases are hosted.

### 14 **Statewide Information Database Licensing**

15 Bray stated that the goal is to reduce acquisitions costs for libraries, addressing the priority of  
16 statewide resources for statewide licensing as well as implementing online databases and  
17 developing statewide database programs. Bray stated that Evan Reader, Director of Software and  
18 Electronic Resources, CSU Chancellor's Office, assisted Library of California staff in the  
19 negotiations with RAND.

### 20 **Access to Environmental Information Project (EIP)**

21 Bray stated that no funds are being requested for EIP due to lack of interest. Kallenberg  
22 stated that that concludes the report on statewide information databases. Dr. Starr commended  
23 Bray on his overall report.

### 24 **CLSA Statewide Data Base Program**

25 Kallenberg gave a review of information provided in the packet and stated there was nothing  
26 further to add.

1     **Regional Library Network Development**

2           Kallenberg reported committee actions, and asked to present the following motions for  
3     consideration of supplemental regional planning funds and of supplemental network development  
4     funds before Paque's presentation.

5           *It was moved, seconded (Kallenberg/Fong) and carried unanimously that the Library*  
6           *of California Board acknowledges the recommendation submitted by Region 2 and*  
7           *Region 8, that they become a single region for planning purposes, that there now be 7*  
8           *instead of 8 Library of California Regional Planning Groups.*  
9

10          Kallenberg stated that the purpose of the following motion is to adopt criteria to evaluate  
11     applications. Dawe asked for comments; discussion followed. Paque stated that the purpose of  
12     the new motion on Regional Library Network Development is to authorize the expenditure of  
13     Library of California funds. Kallenberg explained further the criteria within the motion. Gibson  
14     and Paque provided additional information on the motions that were initiated through the Support  
15     Services Committee Meeting.

16          Dawe asked for response from those planning regions that did not apply (for planning and  
17     project funding for network development from Library of California funds). Kathy Aaron, Inland  
18     Library System, Region V, explained that Region V did not have time to apply, and that they  
19     were not sure they could. Aaron also stated that were there additional opportunities to apply, she  
20     was sure that her planning region would submit grant requests.

21          Kallenberg read the following motion.

22           *It was moved, seconded (Kallenberg/Purucker) and carried unanimously that the*  
23           *Library of California Board approve the criteria as listed on Page 5, Criteria 1 through*  
24           *7 of Document 16, to be used to evaluate and critique applications for planning and*  
25           *project funding for network development from Library of California funds, and that*  
26           *the Chief Executive Officer be directed to apply these criteria in evaluating*  
27           *applications for FY 1998/1999 and FY 1999/2000 funds. (See Attachment B)*  
28

29          Dawe asked for comments; a question and answer discussion followed. Dawe asked for a  
30     region by region report from each planning region's representative at future meetings. Gibson  
31     noted the written reports provided in the packet and indicated that oral reports from planning

regions can also be made. Kallenberg presented the final Regional Library Network Development motion.

*It was moved, seconded (Kallenberg/Tuttle) and carried unanimously that the Library of California Board authorize the expenditure of Library of California funds not to exceed the following:*

- *for Telecommunications Project requests* *\$ 860,000*  
*(approximately 50% of request amounts submitted)*
  - *for Database Project requests* *1,200,000*  
*(approximately 75% of request amounts submitted)*
  - *for Network Development requests* *700,000*  
*(100% of request amounts submitted)*
- for a total of* *\$2,760,000;*

*and that this current expenditure does not constitute Board policy for long term distribution of funds; and that the Board directs the Chief Executive Officer to continue the process of accepting and reviewing applications for projects in funded areas of the Library of California Act both from regions and from staff, including development of initiatives which address the Board's adopted priorities for Library of California programs and services, and that a report be presented to the Board at their April 2000 meeting which includes an update on expenditures and recommendations for additional allocations.*

Kallenberg then called on Paque for her presentation on network development activities. Paque presented observations of Regional Library Network Development from the Planning Regions, including Planning Group accomplishments and challenges as described in Exhibit A in the packet. Paque stated that the initial planning grants did not necessarily reflect everything a planning region needed when it actually came to the work of planning, stating that those needs are being reflected in the requests for additional funding. Paque spoke of the complexities involved and timing in getting different types of libraries to respond and the variety of formal to informal needs assessments that have occurred. In developing plans of service, Paque expressed the importance of knowing what people have and how it works in order to see how they fit to the plans that are put together.

Developing model documents is another important element for planning regions, Paque stated, and continued that the bylaws were the first documents developed in terms of legal organizational models. A number of other documents and processes are necessary for every planning region, and it is essential to bring regional contacts together to identify their needs and

1 what they need to do. She emphasized the importance of developing a liaison structure for the  
2 State Library staff to work with planning regions to provide two-way communication and support  
3 regional development activities. Dawe asked that names of staff liaisons be listed in the progress  
4 report.

5 Paque stated a need for more publicity development for planning region activities and  
6 meetings. In conclusion, Paque acknowledged the hard work of planning regions and the  
7 responsiveness of the people involved.

8 Dawe thanked Paque and directed the meeting to CLSA issues.

## 9 **CALIFORNIA LIBRARY SERVICES ACT (CLSA) TRANSITION**

### 10 **CLSA Equal Access Program**

11 Kallenberg, substituting for Committee Chair Mike Spence, stated that there was nothing  
12 further to report.

### 13 **CLSA System Reference Program**

14 Kallenberg reported that Serra Cooperative Library System's Interlibrary Reference  
15 component is in compliance with the performance standards of the California Library Services  
16 Act Regulations, and had nothing further to report.

### 17 **CLSA System Communications and Delivery Program**

18 Kallenberg stated that there is nothing further to report.

### 19 **System Advisory Board Program**

20 Kallenberg stated that the committee received a report and called on Habbestad for an update.

21 From the 1998 System Annual Report, Habbestad reported on SAB activities:

- 22 ■ Six SAB members attended the CLA Conference: one each from Black Gold, San Joaquin  
23 Valley, Santiago, Silicon Valley, two SAB members from Peninsula;
- 24 ■ Eight systems sent SAB members to the Annual Recognition Luncheon in 1998;
- 25 ■ Two systems reported that SAB members attended the November 1998 CLSB meeting;
- 26 ■ Three systems reported sending members to CLA Legislative Day in 1999.

1 Dawe thanked Habbestad and directed the meeting to the Open Forum.

2 **OPEN FORUM**

3 Valerie Meyer, Mission Viejo Library, appreciated the February 5, 2000 advocacy  
4 workshop, which gave her staff an idea for a bookmark for their library users on Proposition 14.  
5 She commended her region representatives for their work in the regional planning process.

6 Judith Segel, Black Gold Cooperative Library System, expressed concern about the proposal  
7 suggested for passing First Source costs on to CLSA Systems without giving systems an  
8 opportunity to respond or be involved in the discussion.

9 Annette Milliron reinforced Judith Segel's concern, stating that budget development was well  
10 underway for the coming year and that the massive changes suggested by this option would have  
11 a serious impact on system services and operations. Fong stated that this proposal was only one  
12 of several considered by the Access Services Committee and that further investigation of options  
13 had been a committee recommendation at their meeting.

14 Jim Kirks, Cascade Pacific, commended Susan Kent and the Los Angeles Public Library for  
15 their helpful staff when he applied for one of their library cards.

16 **COMMENTS FROM BOARD MEMBERS/OFFICERS**

17 Kallenberg thanked staff and wants to honor in some reasonable way the regional planners in  
18 working on the development of the Library of California.

19 Purucker thanked Diana for her accomplishments with the Library of California, said she  
20 attended the December 1999 hearing on Young Adult Library Services, gave a presentation on the  
21 Library of California at the UCLA Literacy Institute on January 26, 2000, and looks forward to the  
22 new brochures.

23 Tuttle recognized the hard work of people in their planning regions and expressed hopes that  
24 the Board can fulfill their needs.

25 Otsott thanked Dawe for a great meeting and Will for her outstanding contributions.

1 Fong expressed thanks to everyone, congratulated Will on receipt of the CSLA  
2 commendation, and stated that Systems and planning regions and staff are pleased with the  
3 merging of Planning Region VIII and Planning Region II. She encouraged planning regions to  
4 develop programs with the Library of California.

5 Dawe thanked Fong, other Board members and staff who worked on planning; he stated that  
6 the National Commission on Libraries and Information Science (NCLIS) indicated that our work  
7 will be used as a model; he welcomes any questions on Proposition 14, and thanked Starr for his  
8 efforts.

9 Starr commended the growth of the Library of California and expressed the importance of the  
10 human dimension, to always remember the end user for better library service.

11 **AGENDA BUILDING**

12 None.

13 **ADJOURNMENT**

14 There being no further business to come before the Board, the meeting was adjourned at  
15 12:40 p.m., on Friday, February 18, 2000.